

WMAP Provider Handbook, Part Q, Division I

Issued: 03/93

INTRODUCTION

The Wisconsin Medical Assistance Program (WMAP) is governed by a set of regulations known as the Wisconsin Administrative Code, Health and Social Services, Chapters HSS 101-108, and by state and federal law. These regulations are interpreted for provider use in two WMAP provider handbooks. The two handbooks are designed to be used with each other and with the Wisconsin Administrative Code.

<u>Part A</u> of the WMAP handbook includes general policy guidelines, regulations, and billing information applicable to all types of providers certified in the WMAP. The <u>service specific</u> part of the handbook includes information on provider eligibility criteria, covered services, reimbursement methodology, and billing instructions. Each provider is sent a copy of the Part A and appropriate service specific part of the handbook at the time of certification.

Additional copies of provider handbooks may be purchased by completing the order form found in Appendix 36 of the WMAP Part A Provider Handbook.

When requesting a handbook, be sure to indicate the type(s) of service provided (e.g., physician, chiropractic, dental).

IT IS IMPORTANT THAT BOTH THE PROVIDER OF SERVICE AND THE PROVIDER'S BILLING PERSONNEL READ ALL MATERIALS PRIOR TO INITIATING SERVICES TO ENSURE A THOROUGH UNDERSTANDING OF WMAP POLICY AND BILLING PROCEDURES.

NOTE: For a complete source of WMAP regulations and policies, the provider is referred to the Wisconsin Administrative Code, Chapters HSS 101-108. In the event of any conflict in meaning between HSS 101-108 and the handbook, the meaning of the Wisconsin Administrative Code will hold. Providers may purchase HSS 101-108 from Document Sales at the address indicated in Appendix 3 of the WMAP Part A Provider Handbook.

Providers should also be aware of other documents, including state and federal laws and regulations, relating to the WMAP:

- Chapter 49.43 49.497, Wisconsin Statutes.
- Title XIX of the Social Security Act and its enabling regulations, Title 42 Public Health, Parts 430-456.

A list of common terms and their abbreviations appears in Appendix 30 of the WMAP Part A Provider Handbook and also in the Wisconsin Administrative Code, Chapter HSS 101.

PART Q, DIVISION I AMBULANCE SERVICES TRANSMITTAL LOG

This log is designed as a convenient record sheet for recording receipt of handbook updates. Each update to Part Q, Divison I, of the handbook is numbered sequentially. This sequential numbering system alerts the provider to any updates not received. Providers must delete old pages and insert new pages as instructed. Use of this log helps eliminate errors and ensures an up-to-date handbook.

If a provider is missing a transmittal, please request it by transmittal number. For example, if the last transmittal number on your log is 1Q-3 and you receive 1Q-5, you are missing 1Q-4. If a provider is missing a transmittal, copies of <u>complete</u> provider handbooks may be purchased by writing to the address listed in Appendix 3 of the WMAP Part A Provider Handbook.

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